

The first-time trainer: a step-by-step quick guide for managers, supervisors, and new training professional

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Abstrak

Successful organizations depend on training to keep them viable! but in today's belt-tightening economy, managers are often asked to become expert training facilitators overnight. Faced with the challenges of diversity, a multi-generational workforce, and the many options made possible by technology and e-learning, even first-time trainers must be ready with the most up-to-the-minute techniques. Thoroughly revised, "The First-Time Trainer" is a concise, information-packed guide that will quickly transform readers into confident, effective trainers. Training is still the best way to make certain employees perform at their best. This user-friendly guide gets first-time facilitators training like pros in no time.