

Virtual training basics

Huggett, Cindy, author

Deskripsi Lengkap: <https://lib.ui.ac.id/detail?id=20441032&lokasi=lokal>

Abstrak

Contents :

- About the training basics series
- Foreward
- Preface
- 1. What is virtual training?
- 2. Virtual training is still training
- 3. Learn about technology
- 4. Master virtual classroom software programs
- 5. Set up for success
- 6. Get really good at multitasking
- 7. Harness your voice
- 8. Engage participants
- 9. Practice, practice, practice
- 10. Know what to do when everything goes wrong
- About the author
- References
- Index