The hiring and firing question and answer book

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Abstrak

A guide to hiring and firing without being hit by a hefty lawsuit. This book contains 100 commonly asked questions on human resource hiring and firing. The questions range from the basic to the sophisitcated, including: does my company need an affirmative action plan?; why should I conduct an exit interview?; how do I find the best Web sites for recruitment?; how do I protect my company from negligent hiring claims?; and how do I terminate a long-term employee with a history of positive performance evaluations? Each question is followed by a short answer and the "Tell Me More" section provides longer responses.