# Disaster planning for libraries : process and guidelines / Guy Robertson

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Abstrak

Libraries are constantly at risk. Every day, many libraries and their collections are damaged by fire, flooding, high winds, power outages, and criminal behaviour. Every library needs a plan to protect its staff, sites and collections, including yours. Disaster Planning for Libraries provides a practical guide to developing a comprehensive plan for any library. Twelve chapters cover essential areas of plan development; these include an overview of the risks faced by libraries, disaster preparedness and responding to disasters, resuming operations after a disaster and assessing damage, declaring disaster and managing a crisis, cleaning up and management after a disaster and normalizing relations, staff training, testing disaster plans, and the in-house planning champion.